



November 22, 2016

To: Deans

From: Susan Poser   
Provost and Vice Chancellor for Academic Affairs

Re: UIC Awards for Excellence in Teaching Nominations (AET) 2017-18

The Office of the Provost and Vice Chancellor for Academic Affairs is pleased to request nominations for the 2017 Award for Excellence in Teaching. Attached you will find guidelines for the nominating procedure and a list of award recipients.

Please select your college faculty review committee as soon as possible to allow for submission and consideration of nominations. Nominations are due by **Friday, February 17, 2017**, and should be filed with the Office of the Provost and Vice Chancellor for Academic Affairs c/o Elmira Perkins, Room 513 Student Center East, m/c 303. The nomination packet must be submitted as a hardcopy original along with an electronic copy in PDF format. Please check the guidelines for submission requirements. Questions regarding the AET nominating process may be directed to Elmira Perkins at (312) 996-5669 or [eperkins@uic.edu](mailto:eperkins@uic.edu). AET nominating guidelines may also be accessed at the following URL: <http://faculty.uic.edu/awards/>.

**Please bring this announcement to the attention of your faculty.**

SP/ep

Attachments

c: Michael Amiridis, Chancellor  
Renee Taylor, Vice Provost for Faculty Affairs

**Guidelines for the UIC Award for Excellence in Teaching  
Office of the Provost and Vice Chancellor for Academic Affairs**

Guidelines for Nomination Materials

The Review Panel will make its determinations on the basis of the following materials, which must be included with all nominations. Conciseness and brevity are encouraged. Failure to supply all pertinent material may result in a returned application requiring further clarification and additions. The attached checklist will help draw the needed materials together.

The package should include:

1. A statement of the College's criteria and procedures, together with the composition (name, title, departmental affiliation) of the College's nomination committee.
2. A letter of endorsement from the Unit Head (as indicated in the checklist) summarizing all relevant evidence including the following:
  - a. Departmental procedures used for the selection process (including what evaluative materials are routinely gathered by the department);
  - b. Special effectiveness in curriculum and instructional material development;
  - c. How research and service support the nomination for this award;
  - d. Receipt of formal teaching awards and recognitions;
  - e. A list of the candidate's graduate student advisees;
  - f. The candidate's record for the past five years including a concise summary of teaching evaluations, with departmental norms included. Do not submit raw data from student evaluations and student testimonials. Three letters, but no more than three, from faculty or students attesting to first-hand knowledge of excellence in teaching are required;
  - g. The results of the vote by the department advisory committee for each candidate.
3. A narrative statement from the nominee, preparing her or his case. This statement should delineate both accomplishments and goals in teaching and should emphasize a philosophy of teaching as well as any formal contributions to teaching effectiveness, e.g., administration, service, curriculum development, or publications (pertaining to teaching and education). The narrative statement should be one page, single spaced, with one inch margins, and include at least an 11 point font. The enclosed table for the candidate's teaching record must be completed and included in the nomination packet.
4. A two-page biographical sketch for the nominee, covering at least the last five years. The document should include activities such as colloquia and other



scholarly activity as well as publications in the areas of teaching and education.

5. The nominee's curriculum vitae.

#### Monetary and Other Information

1. A maximum of five Awards will be given in any one year. The awards consist of a salary increase of \$5,000 (\$3,000 from campus resources, plus \$2,000 from the resources of the nominating college). This award is independent of any annual increase accorded to the faculty. Awards are effective with the next contractual year.
2. All college nominees who are not selected as award recipients will receive a one-time cash award of \$500 paid from campus resources. Payment of awards will be processed after September 16.
3. Award recipients will be recognized at the Faculty Awards Celebration in the fall.

#### Guidelines for Eligibility and Due Process of Nominations

1. a. In general, candidates for this Award must be tenured, tenure-track, or non-tenured faculty in the clinical ranks or assistant, associate, or full professor with a full-time appointment at the University of Illinois. All candidates must have taught at UIC for a minimum of ten (10) years. They will be identified through College nominations only. **Nominations of women and underrepresented minority faculty are strongly encouraged.**
- b. Faculty who have emeritus status or who have part-time appointments are not eligible.
- c. Former recipients of the Award are not eligible.
2. a. Colleges will solicit their departments for nominations. Each department may make one, and only one, nomination.
- b. Nominations begin at the departmental level. One candidate is chosen (from one or more eligible department faculty) by vote of the Department Advisory Committee. Those votes become part of the candidate's record.
3. a. Colleges will establish their own criteria, required evidence, and internal processes for selecting the nominee(s). Peer assessment and recognition should be given principal weight.



- b. The Dean of each college must establish a special faculty committee, consisting of three highly qualified senior faculty members, for dealing with the establishment of appropriate criteria and internal procedures for selection of their nominee(s). Such a committee might be a subcommittee of the College's Executive Committee, a promotion and tenure committee, or an ad hoc committee, but must have the approval of the Executive Committee.

The composition of the selection committee will be reported in the Dean's letter, as well as the vote of that special (or executive) committee.

- 4. a. Each College may submit a maximum of one nominee for every 100 eligible faculty members in the College, up to a maximum of three nominations. Colleges with fewer than 100 faculty members may submit one nominee.
- b. A faculty member may be nominated by a college for no more than two consecutive years, and may be re-nominated after a period of three years.

#### Deadline

Nominations must be submitted to the Office of the Vice Chancellor for Academic Affairs and Provost, c/o Elmira Perkins, Room 513 Student Center East (SCE), m/c 303 by **Friday, February 17, 2017**. **Nomination packets must be submitted as one hard copy original along with an electronic copy in PDF format uploaded to the 2017-2018 Faculty Awards Blackboard site (directions below)**. Colleges are required to submit names of (up to) two individuals along with their valid netIDs, to Elmira Perkins (eperkins@uic.edu) by **Friday, January 27, 2017**. These individuals will be permitted to upload the electronic materials to the Blackboard site. Recipients will be notified in writing after the selection process is complete.

Award recipients will be recognized at the Faculty Awards Celebration in the fall.

#### **Upload to Blackboard.**

1. Log into blackboard (<https://blackboard.uic.edu/webapps/login/>)
2. Click on the course titled **2017-18 UIC Faculty Awards (University Scholar, Dist Professor, AET)**
3. Click on **FOR COLLEGES: Nomination Folders** in the upper menu on the left side of the page
4. Click on the name of the appropriate award
5. Click on link for your specific college
6. Click on **Upload File** to display **Add file** page
7. Click on **Browse** or **Choose file**
8. Locate and select file within displayed window
9. Click on **Submit** to upload file
10. Select **Logout** to exit Blackboard



## UIC AWARD FOR EXCELLENCE IN TEACHING – NOMINATION CHECKLIST

Please arrange the nomination materials in the order given below:

\_\_\_\_ Letter of endorsement from the Dean of the College, which includes the following:

- a. the name of the college selection committee, with a list of the members' names, titles, and department affiliation. Please indicate if the committee was elected or appointed;
- b. the number (no names) of candidates submitted to the college for nomination;
- c. college criteria/procedures used by the committee in its selection process.

\_\_\_\_ Letter of endorsement from the Unit Head, which includes the following:

- a. the name of the unit selection committee, with a list of the members' names and titles;
- b. the number (no names) of candidates considered by the committee;
- c. the outcome of the secret ballot by members of that committee;
- d. departmental criteria/procedures used by the committee in its selection process;
- e. departmental norms for student evaluations.

\_\_\_\_ Candidate's Teaching Record for a minimum of the last five years.

\_\_\_\_ Candidate's Narrative Statement (**one page, single spaced, 1 inch margins and 11 pt font**).

\_\_\_\_ Three letters of support from peers or students (**no more than three letters**).

\_\_\_\_ Candidate's two-page biographical sketch.

\_\_\_\_ Candidate's curriculum vitae.

\_\_\_\_ One hard copy original nomination plus an electronic PDF file.

The completed nomination packet and electronic PDF file is due in the Office of the Provost, c/o Elmira Perkins, Room 513 Student Center East (SCE), M/C 303, no later than **Friday, February 17, 2017**. Please include this completed checklist.



**CANDIDATE'S TEACHING RECORD FOR AT LEAST THE LAST FIVE YEARS**

NAME: \_\_\_\_\_ (last) \_\_\_\_\_ (first)  
 RANK: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_  
 COLLEGE: \_\_\_\_\_ DATE: \_\_\_\_\_

Year	Semester or Quarter <sup>1</sup>	Course Number	Course Title	R <sup>2</sup> E <sup>2</sup>	U G P <sup>3</sup>	Coord <sup>4</sup>	Number of Students Enrolled	Number of Students Completing Evaluations	Lectures Total Given	Labs or Clinics (Est. hrs. spent) <sup>5</sup>	Course Quality	Instruct or Quality

<sup>1</sup> This table should be used for "didactic" courses heavy on lectures and large sections. On a separate page, list involvement in seminars, research, or special projects, as well as heavily oriented laboratory and clinical courses

<sup>2</sup> "R" denotes that the course is required for a curriculum. "E" denotes an elective course.

<sup>3</sup> U" denotes an undergraduate course; "G" denotes a graduate course; "P" denotes a professional course. If the course is of a "clerkship" type add page(s) outlining the extent of your involvement

<sup>4</sup> If you were course coordinator, place "Y" in this column.

<sup>5</sup> State the number of lab hours, or hours spent in clinical teaching (per semester/quarter) and the extent of your involvement in these courses along with other professionals. You may attach further explanations and/or statements.

## **UIC AWARD FOR EXCELLENCE IN TEACHING RECIPIENTS 1989-2016**

### **2016**

Shelby A. Cosner, College of Education  
Robert D. Johnston, College of Liberal Arts and Sciences  
Elizabeth Walker Peterson, College of Applied Health Sciences  
Michael Strociso, College of Engineering

### **2015**

George Kondos, College of Medicine  
Sonya Leathers, Jane Addams College of Social Work  
Mark L. Scholssman, College of Liberal Arts and Sciences  
Theresa Thorkildsen, College of Education  
V.N. "Venkat" Venkatakrishnan, College of Engineering

### **2014**

Eric Gutstein, College of Education  
Ilene Harris, College of Medicine  
Jennifer Wiley, College of Liberal Arts and Sciences

### **2013**

Janet Yueh-Yin Lin, College of Medicine  
Carol Myford, College of Education  
Ludwig Nitsche, College of Engineering

### **2012**

Mark Mattaini, Jane Addams College of Social Work  
Carole P. Mitchener, College of Education  
Luigi (Frank Louis) Salerni, College of Architecture and the Arts  
Michael J. Scott, College of Engineering

### **2011**

Ann M. Feldman, College of Liberal Arts and Sciences  
John R. Hetling, College of Engineering  
Stacey S. Horn, College of Education  
Jan Vershelde, College of Liberal Arts and Sciences

### **2010**

Gene Collerd, College of Architecture and the Arts  
Arden S. Handler, School of Public Health  
Paul Malchow, College of Liberal Arts and Sciences  
Rodney C. Shrader, College of Business Administration  
Lewis Wedgewood, College of Engineering

### **2009**

Todd D. DeStigter, College of Liberal Arts and Sciences  
Andrew E. Johnson, College of Engineering



Nadine R. Peacock, School of Public Health  
Alan J. Schwartz, College of Medicine  
Rachel N. Weber, College of Urban Planning and Public Affairs

**2008**

Dibyen Majumdar, College of Liberal Arts and Sciences  
Carol Massat, Jane Addams College of Social Work  
Flora Rodriguez-Brown, College of Education

**2007**

Thomas M. Guenther, College of Medicine  
Steven Hurder, College of Liberal Arts and Sciences  
Krishna R. Reddy, College of Engineering

**2006**

Ike Balbus, College of Liberal Arts and Sciences  
Melvin Lopata, College of Medicine  
Olga Reyes, College of Liberal Arts and Sciences  
Robert H. Sloan, College of Engineering  
Maria Varelas, College of Education

**2005**

Jose Aruda, College of Medicine  
Ugo Buy, College of Engineering  
Alexander Mankin, College of Pharmacy  
Andreas Schroeder, College of Liberal Arts and Sciences

**2004**

David Marker, Mathematics, Statistics and Computer Science  
Christine Pappas, Education  
Roland Priemer, Electrical and Computer Engineering

**2003**

Geula Gibori, Physiology and Biophysics  
James P. Gleeson, Social Work  
Samad Hedayat, Mathematics, Statistics and Computer Science  
Ronald C. Hershov, Epidemiology and Biostatistics  
Gary E. Raney, Psychology

**2002**

A. Douglas Kinghorn, Medicinal Chemistry and Pharmacognosy  
Debra Klamen, Psychiatry  
Ahmed Shabana, Mechanical Engineering  
Dick Simpson, Political Science  
David Wirtshafter, Psychology

**2001**

Sarah Appel, Physiology and Biophysics





Verna Baughman, Anesthesiology  
Robin Grey, College of Liberal Arts and Sciences, English  
Floyd Hanson, College of Liberal Arts and Sciences, Math, Statistics and Computer  
Science  
Larry Nucci, Education

### **2000**

Andrew Conway, Psychology  
Walter Edelberg, Philosophy  
Moshen A. Issa, Civil and Materials Engineering  
Victor Margolin, Art History  
Mrinalini Rao, Physiology and Biophysics

### **1999**

Mun Choi, College of Engineering, Mechanical Engineering  
Julia Fish, School of Art and Design  
Judith Gardiner, College of Liberal Arts and Sciences, English  
Joy Hammel, Occupational Therapy  
Linda Skitka, College of Liberal Arts and Sciences, Psychology

### **1998**

Bette Bottoms, Psychology  
Wayne Boyer, Art and Design  
Brian Curtis, Biomedical and Therapeutic Sciences, Peoria  
Norman Lieska, Anatomy and Cell Biology  
Sohail Murad, Chemical Engineering

### **1997**

Phyllis Bowen, Human Nutrition and Dietetics  
Clive Halliwell, Physics  
William H. Schubert, Education  
Sol Shatz, Electrical Engineering and Computer Science  
R. Stephen Warner, Sociology

### **1996**

Timothy B. Erickson, Emergency Medicine  
Ronald L. Koch, Pharmaceutics and Pharmacodynamics  
John R. Regalbuto, Chemical Engineering  
Uday Sukhatme, Physics  
Donald J. Wink, Chemistry

### **1995**

Janet L. Engstrom, Maternal-Child Nursing  
Richard J. Kassner, Chemistry  
Matthias C. Lu, Medicinal Chemistry and Pharmacognosy  
Patricia J. O'Morchoe, Pathology, Urbana-Champaign  
Julius Solomon, Physics



**1994**

Richard Christiansen, Medicine, Rockford  
Donald R. Hellison, Kinesiology  
Seymour Margulies, Physics  
Christian K. Messenger, English  
Saundra L. Theis, Medical-Surgical Nursing

**1993**

Joel Brown, Biological Sciences  
Kathleen Crittenden, Sociology  
Mary Lee, Pharmacy Practice  
Thomas Moher, Electrical Engineering and Computer Science  
Margaret Strobel, Women's Studies

**1992**

Hemendra Bhargava, Pharmacodynamics  
Corinna Ethington, Education  
Howard Goldberg, Physics  
C. K. Sanathanan, Electrical Engineering and Computer Science  
Leo Schelbert, History

**1991**

Sandra Bartky, Philosophy  
Anita Bundy, Occupational Therapy  
C. Lowell Edwards, Family and Community Medicine, Rockford  
James Ferguson, Physiology and Biophysics  
Matthew Lippman, Criminal Justice

**1990**

Eric Gislason, Chemistry  
Peter Hales, History of Architecture and Art  
Abigail Salyers, College of Medicine, Urbana-Champaign  
Frederick Siegel, Pharmaceuticals  
Aimee Strawn, Education

**1989**

Ludwig Bauer, Medicinal Chemistry  
Kimberlee Michals-Matalon, Nutrition and Medical Dietetics  
W. J. Minkowycz, Mechanical Engineering  
Robert Pumper, Microbiology and Immunology  
Kelvin Rudolfo, Geological Sciences

