


Date: November 21, 2017

To: Deans of Collective Bargaining Colleges

From: Renée Taylor   
Vice Provost for Faculty Affairs

Subject: Senior Rank Promotion Submissions

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This memo is to remind you that all colleges with collective bargaining units, should notify in writing, the Provost and Vice Chancellor for Academic Affairs and Vice Chancellor for Health Affairs, via the Office for Faculty Affairs, of any lecturers or instructors that have been endorsed by the college for a senior rank title. The [submission date](#) for [Senior Rank Promotions](#) this year will fall on Friday, December 22, 2017.

Review materials for appointment or promotion to a senior rank title are to be retained at the college and unit levels, as the final disposition is made at the college level. Units are responsible for submitting salary adjustments and for initiating multi-year reappointments in accordance with all other campus policies and procedures as well as any applicable collective bargaining agreements.

For more information you may visit: [faculty.uic.edu/seniorrankpromotions](http://faculty.uic.edu/seniorrankpromotions). If you have any questions or concerns please feel free to contact me [rtaylor@uic.edu](mailto:rtaylor@uic.edu) | (3-3472).