

## FACULTY-ADMINISTRATOR LEADERSHIP PROGRAM

2018

### BACKGROUND

Research shows there is an increasing need within higher education for faculty, particularly underrepresented faculty, to serve in a range of leadership capacities. Learning about administration can broaden one's understanding of administrative work and increase knowledge of leadership issues pertinent to career advancement. The Faculty-Administrator Leadership Program is designed for tenured associate and full professors interested in learning about higher-ed administration or considering taking on roles as a director, department head or chair, dean or associate dean, or vice provost. It is also intended as a way to grow the diversity of the pool of potential administrators at UIC.

### PROGRAM DESCRIPTION

The program consists of the following four components:

- 1) **INDIVIDUAL MENTORING RELATIONSHIP** – Each participant will be assigned a mentor currently serving UIC in a senior leadership capacity. Together, the team will work on a *leadership development plan* for each participant. Mentoring relationships will involve a monthly lunch meeting that includes updates on progress toward a *program project* that the participant will work on during the participant's time in the leadership program.
- 2) **PROGRAM PROJECT WORKSHOP** – All participants will attend an introductory workshop during which they will review their leadership development plans with the larger cohort of participants. These plans will outline goals and areas for learning, describing a pathway for developing administrative experience and knowledge over the course of the year. The described pathway should culminate in an end product or other deliverable (i.e., *program project*) that addresses an institutional need within a department, college, or administrative unit.
- 3) **INTERVIEWS AND JOB OBSERVATIONS** – Faculty will have the opportunity to interview and/or job-observe UIC administrators in order to obtain a preliminary experience of the different roles and duties of different types of administrators.

#### 4) ATTENDANCE AT INTERNAL AND EXTERNAL LEADERSHIP EVENTS -

Participating faculty will be required to attend at least six sessions of the Faculty Affairs Administrative Brown Bag series (occurring throughout the year) as well as the orientation for new deans, heads, and chairs (occurring at the beginning of each academic year). Additionally, participants will be encouraged to attend at least one national conference or workshop for administrators (e.g., ACE, APLU) in an area of interest.

### ENTERING THE PROGRAM

Participation in the program is entirely voluntary for tenured associate and full professors. Interested faculty may nominate themselves and apply to the program, with support of their department head, chair or dean (if the participant is currently serving as a department head or chair). Alternatively, a department head, chair, or dean may nominate an interested faculty member. The nomination packet should include the following:

- a) Application for the 2018 Faculty-Administrator Leadership Program  
Please visit: [https://uic.qualtrics.com/SE/?SID=SV\\_007Vbx1FRr3j6a9](https://uic.qualtrics.com/SE/?SID=SV_007Vbx1FRr3j6a9)
- b) Applicant's Curriculum Vitae (sent to [rtaylor@uic.edu](mailto:rtaylor@uic.edu))
- c) Personal Statement – A brief (1-2 pages) statement about why the applicant is interested in the program, what the applicant hopes to learn, and any relevant experience. (sent to [rtaylor@uic.edu](mailto:rtaylor@uic.edu)).

### APPLICATION DEADLINE

The application is due by Noon on **Monday, November 27, 2017**. Applicants will be notified if they were selected by Friday, December 15, 2017.

### ADDITIONAL INFORMATION

The Program runs from January through December 2018. If you have any questions about the application, nomination or selection process, please contact the Vice Provost for Faculty Affairs, Renée Taylor ([rtaylor@uic.edu](mailto:rtaylor@uic.edu) or 312-413-3472) or visit the Faculty Affairs website at <http://faculty.uic.edu/faculty-administrator-leadership-program/>