

November 15, 2017

TO: Deans

FROM: Susan Poser
Provost and Vice Chancellor for Academic Affairs

RE: UIC Awards for Excellence in Teaching Nominations (AET) 2018-19

The Office of the Provost and Vice Chancellor for Academic Affairs is pleased to request nominations for the 2018 Award for Excellence in Teaching. Attached you will find guidelines for the nominating procedure and a list of award recipients.

Please select your college faculty review committee as soon as possible to allow for submission and consideration of nominations. Nominations are due by **Friday, February 23, 2018**, and should be filed with the Office of the Provost and Vice Chancellor for Academic Affairs c/o Elizabeth Dooley, Room 513 Student Center East, m/c 303. The nomination packet must be submitted as a hardcopy original along with an electronic copy in PDF format. **Please check the guidelines for submission requirements.** Questions regarding the AET nominating process may be directed to Elizabeth Dooley at (312) 996-2926 or edooley@uic.edu. AET nominating guidelines may also be accessed at the following URL:
<http://faculty.uic.edu/awards/nominations/>

Please bring this announcement to the attention of your faculty.

EG/ep

Attachments

c: Michael Amiridis, Chancellor
Renee Taylor, Vice Provost for Faculty Affairs

Guidelines for the UIC Award for Excellence in Teaching
Office of the Vice Chancellor for Academic Affairs and Provost

Guidelines for Nomination Materials

The Review Panel will make its determinations on the basis of the following materials, which must be included with all nominations. Conciseness and brevity are encouraged. Failure to supply all pertinent material may result in a returned application requiring further clarification and additions. The attached checklist will help draw the needed materials together.

The package should include:

1. A statement of the College's criteria and procedures, together with the composition (name, title, departmental affiliation) of the College's nomination committee.
2. A letter of endorsement from the Unit Head (as indicated in the checklist) summarizing all relevant evidence including the following:
 - a. Departmental procedures used for the selection process (including what evaluative materials are routinely gathered by the department);
 - b. Special effectiveness in curriculum and instructional material development;
 - c. How research and service support the nomination for this award;
 - d. Receipt of formal teaching awards and recognitions;
 - e. A list of the candidate's graduate student advisees;
 - f. The candidate's record for the past five years including a concise summary of teaching evaluations, with departmental norms included. Do not submit raw data from student evaluations and student testimonials. Three letters, but no more than three, from faculty or students attesting to first-hand knowledge of excellence in teaching are required;
 - g. The results of the vote by the department advisory committee for each candidate.
3. A narrative statement from the nominee, preparing her or his case. This statement should delineate both accomplishments and goals in teaching and should emphasize a philosophy of teaching as well as any formal contributions to teaching effectiveness, e.g., administration, service, curriculum development, or publications (pertaining to teaching and education). **The narrative statement should be one page, single spaced, with one inch margins, and include at least an 11 point font.** The enclosed table for the candidate's teaching record must be completed and included in the nomination packet.
4. A two-page biographical sketch for the nominee, covering at least the last five years. The document should include activities such as colloquia and other scholarly activity as well as publications in the areas of teaching and education.
5. The nominee's curriculum vitae.

Monetary and Other Information

1. A maximum of five Awards will be given in any one year. The awards consist of a salary increase of \$5,000 (\$3,000 from campus resources, plus \$2,000 from the resources of the nominating college). This award is independent of any annual increase accorded to the faculty. Awards are effective with the next contractual year.
2. All college nominees who are not selected as award recipients will receive a one-time cash award of \$500 paid from campus resources. Payment of awards will be processed after September 16.
3. Award recipients will be recognized at the Faculty Awards Celebration in the fall.

Guidelines for Eligibility and Due Process of Nominations

1. a. In general, candidates for this Award must be tenured, tenure-track, or non-tenured faculty in the clinical ranks or assistant, associate, or full professor with a full-time appointment at the University of Illinois. All candidates must have taught at UIC for a minimum of ten (10) years. They will be identified through College nominations only. **Nominations of women and underrepresented minority faculty are strongly encouraged.**
 - b. Faculty who have emeritus status or who have part-time appointments are not eligible.
 - c. Former recipients of the Award are not eligible.
2. a. Colleges will solicit their departments for nominations. Each department may make one, and only one, nomination.
 - b. Nominations begin at the departmental level. One candidate is chosen (from one or more eligible department faculty) by vote of the Department Advisory Committee. Those votes become part of the candidate's record.
3. a. Colleges will establish their own criteria, required evidence, and internal processes for selecting the nominee(s). Peer assessment and recognition should be given principal weight.
 - b. The Dean of each college must establish a special faculty committee, consisting of three highly qualified senior faculty members, for dealing with the establishment of appropriate criteria and internal procedures for selection of their nominee(s). Such a committee might be a subcommittee of the College's Executive Committee, a promotion and tenure committee, or an ad hoc committee, but must have the approval of the Executive Committee.

The composition of the selection committee will be reported in the Dean's letter, as well as the vote of that special (or executive) committee.
4. a. Each College may submit a maximum of one nominee for every 100 eligible faculty members in the College, up to a maximum of three nominations. Colleges with fewer than 100 faculty members may submit one nominee.
 - b. A faculty member may be nominated by a college for no more than two consecutive years, and may be re-nominated after a period of three years.

Deadline

Nominations must be submitted to the Office of the Vice Chancellor for Academic Affairs and Provost, c/o Elizabeth Dooley, Room 513 Student Center East (SCE), m/c 303 by **Friday, Friday, February 23, 2018**. Nomination packets must be submitted as one hard copy original along with one pdf of each nominees' complete materials to be uploaded to a Box folder. Colleges are required to submit names of (up to) two individuals along with their valid net ids, to Elizabeth Dooley (edooley@uic.edu) by **Friday, January 26, 2018**. These individuals will be permitted to upload the electronic materials to the Box. Recipients will be notified in writing after the selection process is complete.

Award recipients will be recognized at the Faculty Awards Celebration in the fall.

UIC AWARD FOR EXCELLENCE IN TEACHING – NOMINATION CHECKLIST

Please arrange the nomination materials in the order given below:

_____ Letter of endorsement from the Dean of the College, which includes the following:

- a. the name of the college selection committee, with a list of the members' names, titles, and department affiliation. Please indicate if the committee was elected or appointed;
- b. the number (no names) of candidates submitted to the college for nomination;
- c. college criteria/procedures used by the committee in its selection process.

_____ Letter of endorsement from the Unit Head, which includes the following:

- a. the name of the unit selection committee, with a list of the members' names and titles;
- b. the number (no names) of candidates considered by the committee;
- c. the outcome of the secret ballot by members of that committee;
- d. departmental criteria/procedures used by the committee in its selection process;
- e. departmental norms for student evaluations.

_____ Candidate's Teaching Record for a minimum of the last five years.

_____ Candidate's Narrative Statement (**one page, single spaced, 1 inch margins and 11 pt font**).

_____ Three letters of support from peers or students (**no more than three letters**).

_____ Candidate's two-page biographical sketch.

_____ Candidate's curriculum vitae.

_____ One hard copy original nomination plus an electronic PDF file.

The completed nomination packet and electronic PDF file is due in the Office of the Provost, c/o Elizabeth Dooley, Room 513 Student Center East (SCE), M/C 303, **no later than Friday, February 23, 2018. Please include this completed checklist.**

CANDIDATE'S TEACHING RECORD FOR AT LEAST THE LAST FIVE YEARS

NAME: _____ (last) _____ (first)

RANK: _____ DEPARTMENT: _____

COLLEGE: _____ DATE: _____

Year	Semester or Quarter ¹	Course Number	Course Title	R E ²	U G P ³	Coord ⁴	Number of Students Enrolled	Number of Students Completing Evaluations	Lectures Total Given	Labs or Clinics (Est. hrs. spent) ⁵	Course Quality	Instruct or Quality

¹ This table should be used for "didactic" courses heavy on lectures and large sections. On a separate page, list involvement in seminars, research, or special projects, as well as heavily oriented laboratory and clinical courses

² "R" denotes that the course is required for a curriculum. "E" denotes an elective course.

³ "U" denotes an undergraduate course; "G" denotes a graduate course; "P" denotes a professional course. If the course is of a "clerkship" type add page(s) outlining the extent of your involvement

⁴ If you were course coordinator, place "Y" in this column.

⁵ State the number of lab hours, or hours spent in clinical teaching (per semester/quarter) and the extent of your involvement in these courses along with other professionals. You may attach further explanations and/or statements.

UIC AWARD FOR EXCELLENCE IN TEACHING RECIPIENTS 1989-2017

2017

Houshang Darabi, College of Engineering
Patricia O'Brien, Jane Addams College of Social Work
Kim Potowski, College of Liberal Arts and Sciences
Dale Reed, College of Engineering
Ara Tekian, College of Medicine

2016

Shelby A. Cosner, College of Education
Robert D. Johnston, College of Liberal Arts and Sciences
Elizabeth Walker Peterson, College of Applied Health Sciences
Michael Strociso, College of Engineering

2015

George Kondos, College of Medicine
Sonya Leathers, Jane Addams College of Social Work
Mark L. Scholssman, College of Liberal Arts and Sciences
Theresa Thorkildsen, College of Education
V.N. "Venkat" Venkatakrishnan, College of Engineering

2014

Eric Gutstein, College of Education
Ilene Harris, College of Medicine
Jennifer Wiley, College of Liberal Arts and Sciences

2013

Janet Yueh-Yin Lin, College of Medicine
Carol Myford, College of Education
Ludwig Nitsche, College of Engineering

2012

Mark Mattaini, Jane Addams College of Social Work
Carole P. Mitchener, College of Education
Luigi (Frank Louis) Salerni, College of Architecture and the Arts
Michael J. Scott, College of Engineering

2011

Ann M. Feldman, College of Liberal Arts and Sciences
John R. Hetling, College of Engineering
Stacey S. Horn, College of Education
Jan Vershelde, College of Liberal Arts and Sciences

2010

Gene Collerd, College of Architecture and the Arts
Arden S. Handler, School of Public Health
Paul Malchow, College of Liberal Arts and Sciences
Rodney C. Shrader, College of Business Administration
Lewis Wedgewood, College of Engineering

2009

Todd D. DeStigter, College of Liberal Arts and Sciences
Andrew E. Johnson, College of Engineering
Nadine R. Peacock, School of Public Health
Alan J. Schwartz, College of Medicine
Rachel N. Weber, College of Urban Planning and Public Affairs

2008

Dibyen Majumdar, College of Liberal Arts and Sciences
Carol Massat, Jane Addams College of Social Work
Flora Rodriguez-Brown, College of Education

2007

Thomas M. Guenther, College of Medicine
Steven Hurder, College of Liberal Arts and Sciences
Krishna R. Reddy, College of Engineering

2006

Ike Balbus, College of Liberal Arts and Sciences
Melvin Lopata, College of Medicine
Olga Reyes, College of Liberal Arts and Sciences
Robert H. Sloan, College of Engineering
Maria Varelas, College of Education

2005

Jose Aruda, College of Medicine
Ugo Buy, College of Engineering
Alexander Mankin, College of Pharmacy
Andreas Schroeder, College of Liberal Arts and Sciences

2004

David Marker, Mathematics, Statistics and Computer Science
Christine Pappas, Education
Roland Priemer, Electrical and Computer Engineering

2003

Geula Gibori, Physiology and Biophysics
James P. Gleeson, Social Work
Samad Hedayat, Mathematics, Statistics and Computer Science
Ronald C. Hershov, Epidemiology and Biostatistics
Gary E. Raney, Psychology

2002

A. Douglas Kinghorn, Medicinal Chemistry and Pharmacognosy
Debra Klamen, Psychiatry
Ahmed Shabana, Mechanical Engineering
Dick Simpson, Political Science
David Wirtshafter, Psychology

2001

Sarah Appel, Physiology and Biophysics
Verna Baughman, Anesthesiology
Robin Grey, College of Liberal Arts and Sciences, English
Floyd Hanson, College of Liberal Arts and Sciences, Math, Statistics and Computer Science
Larry Nucci, Education

2000

Andrew Conway, Psychology
Walter Edelberg, Philosophy
Moshen A. Issa, Civil and Materials Engineering
Victor Margolin, Art History
Mrinalini Rao, Physiology and Biophysics

1999

Mun Choi, College of Engineering, Mechanical Engineering
Julia Fish, School of Art and Design
Judith Gardiner, College of Liberal Arts and Sciences, English
Joy Hammel, Occupational Therapy
Linda Skitka, College of Liberal Arts and Sciences, Psychology

1998

Bette Bottoms, Psychology
Wayne Boyer, Art and Design
Brian Curtis, Biomedical and Therapeutic Sciences, Peoria
Norman Lieska, Anatomy and Cell Biology
Sohail Murad, Chemical Engineering

1997

Phyllis Bowen, Human Nutrition and Dietetics
Clive Halliwell, Physics
William H. Schubert, Education
Sol Shatz, Electrical Engineering and Computer Science
R. Stephen Warner, Sociology

1996

Timothy B. Erickson, Emergency Medicine
Ronald L. Koch, Pharmaceutics and Pharmacodynamics
John R. Regalbuto, Chemical Engineering
Uday Sukhatme, Physics
Donald J. Wink, Chemistry

1995

Janet L. Engstrom, Maternal-Child Nursing
Richard J. Kassner, Chemistry
Matthias C. Lu, Medicinal Chemistry and Pharmacognosy
Patricia J. O'Morchoe, Pathology, Urbana-Champaign
Julius Solomon, Physics

1994

Richard Christiansen, Medicine, Rockford
Donald R. Hellison, Kinesiology
Seymour Margulies, Physics
Christian K. Messenger, English
Saundra L. Theis, Medical-Surgical Nursing

1993

Joel Brown, Biological Sciences
Kathleen Crittenden, Sociology
Mary Lee, Pharmacy Practice
Thomas Moher, Electrical Engineering and Computer Science
Margaret Strobel, Women's Studies

1992

Hemendra Bhargava, Pharmacodynamics
Corinna Ethington, Education
Howard Goldberg, Physics
C. K. Sanathanan, Electrical Engineering and Computer Science
Leo Schelbert, History

1991

Sandra Bartky, Philosophy
Anita Bundy, Occupational Therapy
C. Lowell Edwards, Family and Community Medicine, Rockford
James Ferguson, Physiology and Biophysics
Matthew Lippman, Criminal Justice

1990

Eric Gislason, Chemistry
Peter Hales, History of Architecture and Art
Abigail Salyers, College of Medicine, Urbana-Champaign
Frederick Siegel, Pharmaceuticals
Aimee Strawn, Education

1989

Ludwig Bauer, Medicinal Chemistry
Kimberlee Michals-Matalon, Nutrition and Medical Dietetics
W. J. Minkowycz, Mechanical Engineering
Robert Pumper, Microbiology and Immunology
Kelvin Rudolfo, Geological Sciences